



Denise Stone
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October 24, 2018

RE: McGraw-Hill School Education, LLC - 1GPA RFP 18-06DP Ordering Process Suggestions

To Whom It May Concern:

McGraw-Hill School Education, LLC is one of the awarded vendors of the bid for the 1GPA Cooperative RFP 18-06DP.

To ensure you are recorded as placing an order through the 1GPA Cooperative, it would be helpful for you to list the following information on your Purchase Order:

“Please apply the “US-1GPA Cooperative” Promo Code when processing the order.”

If you do not have room to put that whole line on your Purchase Order, just listing the “US-1GPA Cooperative” language will also be enough.

Orders can then be placed by sending them to the Order Customer Service Department at orders_mhe@mheducation.com. They can also be reached by phone at 800-338-3987.

If you need a quote provided, you can contact your Sales Representative, Lisa Spicer at Lisa.Spicer@mheducation.com or our Texas Support email at texas.support@mheducation.com for further assistance.

Please let us know if you need any other information.

Thank you for this opportunity to continue working with the 1GPA Cooperative and its member districts.

Sincerely,

A handwritten signature in cursive script that reads "Denise Stone".

Denise Stone

Cc: Lisa Spicer, Sales Representative, Lisa.Spicer@mheducation.com
Southwest Region Sales Ops, SouthwestRegion.SalesOps@mheducation.com