



3036 East Greenway Rd.
Phoenix, AZ 85032

T 602.494.0800
F 602.992.0648

As CORE continues to provide services to clients throughout the unprecedented COVID-19 time. Our company follows, adapts, and updates with strict CDC, OSHA, and World Health Organization Guidelines for every service and installation. Throughout all installations CORE's first concern in safety requiring personnel proper PPE along with safe practiced including required face coverings and a constant 6 feet physical separation sanitary stations, thermometers, Site safety signage, and virtual meeting spaces when possible and managing the supply chain of materials.

CDC Link for Information:

<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

Scope of services provided related to COVID-19 safety measures:

- A. Installation of plexiglass safety guards
- B. Installation of handwash stations
- C. Cleaning and sanitizing and surface disinfectant of facilities
- D. Restroom upgrades to provide updated occupancy as needed
- E. Installation of electronic push-button auto doorways
- F. Installation and update to overall facility site access

COVID-19 Work-Plan – Preparations and Communication by CORE:

- A. CORE COVID-19 Manual – We developed the attached COVID-19 Manual for all of our projects across the country.
- B. CORE COVID-19 Jobsite Safety Plan – We developed the attached COVID-19 Site Safety Plan.
- C. CORE Safety Bulletin – We developed the attached “NOTICE - Project Site Additional Health Practices” (in English and Spanish) for all of our Job Sites to be posted, as well as emailed to all trade partners on each of our Projects.
- D. Meetings converted to Virtual or Outdoors – To adhere to Federal and State Government, WHO and CDC recommendations for social/physical distancing we have converted most all meetings to virtual meetings using Microsoft Teams. For field personnel, we are NOT holding large subcontractor meetings indoors on our job sites, instead we are implementing virtual communication to office leadership and are holding smaller group discussions specific to Field Coordination + Safety on each of our projects as well as asking our trade partner leadership to have intentional conversations about the current risks on our projects associated with their scopes of work and work occurring adjacent to their scopes of work.
- E. CORE Safety Signage for COVID-19 – We developed the attached (large format) “COVID Jobsite Entry Sign 2x4” and 3’x6’ signs throughout each facility.
- F. Sanitary Stations – All jobsite Site Logistics Plans include sanitation stations with hand washing and hand sanitizer.
- G. Face Masks – We have procured and provided face masks for all CORE field personnel; we are encouraging our subcontractors to do the same. ***Note – this is not a requirement in the State of Arizona, however we are seeing this as a requirement in other offices across the country and are prepared in any event***

- H. Thermometers – We have purchased disposable and infrared thermometers, if it becomes necessary to check trade partners temperature prior to visiting the jobsite. ***Note – this is not a requirement in the State of Arizona, however we are seeing this as a requirement in other offices across the country and are prepared in any event***

CORE Construction, prior to COVID-19, held weekly Safety Stand Down meeting on each of our projects. The agenda for those meetings include a specific safety topic that we are talking about on all projects across the state and in many cases the country, as well as a discussion of the project specific safety concerns to think about that week in an open forum with participation from all of our Trade Partners working on-site (not just Foreman). Our weekly meetings also include conversations with our shared safety experience of our CORE project team members as well as those of our trade partners crew members. The lessons learned shared through these conversations have been powerful and helped CORE develop a great culture of Safety First on each of our projects.

In response to COVID-19, at this time, and moving forward on each of our projects, CORE is committed to having these daily and weekly conversations while adhering to good social/physical distancing practices by following recommendations from the CDC. CORE is also committed to making the safety discussions both intentional and effective, as our weekly Safety Stand Down meetings had been in the past.

Respectfully,

CORE Construction

